



BUILDING PERMIT APPLICATION FOR COMMERCIAL NEW BUILDING

Ogden City Customer Service Center
2549 Washington Blvd., Suite 240
Ogden, UT 84401

Phone: (801) 629-8905 – Fax: (801) 629-8902

OWNER & CONTACT INFORMATION

(PLEASE PRINT LEGIBLY OR TYPE)

Name & Use of Project: _____

Project Address or APN #: _____

Applicant's Name _____ Phone _____
Address _____ City _____ State _____ Zip _____
Fax _____ Mobile: _____ E-mail: _____

Project Contact Name _____ Phone _____
Address _____ City _____ State _____ Zip _____
Fax _____ Mobile: _____ E-mail: _____

Owners Name _____ Phone _____
Address _____ City _____ State _____ Zip _____
Fax _____ Mobile _____ E-mail _____

Architect's Name _____ E-mail _____
Phone _____ Mobile _____ Fax _____

Engineer's Name _____ E-mail _____
Phone _____ Mobile _____ Fax _____

New Commercial/Industrial

Project Valuation \$ _____ Estimate (OR) Contract value

New Building – Complete Plans

Structural Shell Only – No Electrical, Plumbing or Mechanical

Building Addition to Existing Building

LAND USE INFORMATION

(OFFICE USE ONLY)

Address Verification: _____

Subdivision: _____ Lot # _____

General Plan District: _____ Zone: _____

Census: _____ Traffic: _____ Lot Area: _____

Applicant's Signature: _____ Date: _____

Plans Accepted by: _____ Date: _____

COMMERCIAL/INDUSTRIAL PLAN SUBMITTAL – (3) SETS OF THE FOLLOWING PLANS:

- 3 Sets of Utah licensed architect and/or engineered plans **MINIMUM 1 SET ORIGINAL “WET” STAMPED Plans REQUIRED** and 2 Copies of the original wet stamped plans (for a total of 3 Sets)
- 3 Sets of structural calculations for the project **MINIMUM 1 SET ORIGINAL “WET” STAMPED REQUIRED** and 2 Copies of the original wet stamped plans (for a total of 3 Sets)
- 2 Sets Geotechnical Investigation or Soils Report **MINIMUM 1 SET ORIGINAL “WET” STAMPED REQUIRED MUST BE SUBMITTED AT TIME OF BUILDING PERMIT APPLICATION (NO EXCEPTIONS)**
- 3 Sets project manual or specifications for the project **MINIMUM 1 SET ORIGINAL “WET” STAMPED REQUIRED** and 2 Copies of the original wet stamped manual or speculations (for a total of 3 Sets)
- 3 Site Plans
- 3 Sets Grading and Drainage plan **or** grading and drainage information on the site plan
- 3 Sets footing & foundation plans & details
- 3 Sets complete floor plans for each floor level
- 3 Sets front, rear and side elevation views with final grade
- 3 Sets electrical, mechanical, & plumbing plans - stamped, signed & dated by design engineer/architect
- 3 Sets wall section detail of each different wall type (e.g. bearing walls, firewalls, interior walls)
- 3 Sets complete framing plans & details, (e.g. roofs, floors, stairs, ramps, guardrails...)
- Prefabricated steel engineered buildings, 2 sets of FINAL building reactions and erection plans marked “FOR CONSTRUCTION” MINIMUM 1 SET ORIGINAL “WET” STAMPED REQUIRED and 1 copy of wet stamped and 1 copy of Building Manufacturers A.I.S.C. approved fabricator certification.**
- A **Sanitary Sewer Impact Fee figure** from the Central Weber Sewer Improvement District must be submitted to this office. **Please call (801) 731-3011** – must have **Prior** to issuance of any building permits
- Business Depot Ogden (BDO):** Approval letter or LRA approvals stamp on construction plans
- Historical Structures** require **Landmark Committee approval** prior to permit issuance
- \$141.00 SUBMITTAL FEE REQUIRED BY ALL APPLICANTS**

* *2006 International Building Code, 2006 International Plumbing Code, 2006 International Mechanical Code, and the 2005 National Electrical Code have been adopted by Ogden City Corporation*

OTHER PERMIT REQUIREMENTS

- 3 Sets of plans for fire sprinkler and fire alarm systems **ONLY**, are required for review and approval by the Ogden City Fire Marshall (801) 629-8074
- Plans must be submitted to the Weber County Health Department for all food serving business.

CONTRACTORS

General	_____	License # _____
Electrical	_____	License # _____
Plumbing	_____	License # _____
Mechanical	_____	License # _____