



CHRISTMAS VILLAGE ADVISORY COMMITTEE MEETING

Minutes of the regular meeting of the Christmas Village Advisory Committee held Thursday, February 7, 2018 at 4:00 p m at Urban Studios 215 Historic 25th Street, Ogden, Weber County, Utah

Members Present:

Keri Ritz	Stephanie Grundie
Craig Bielik	Sandra Tuck
Judi Culley	Cindi Hellewell
LouAnn Kamigaki	Andrew Garcia
Jacob Chadwick	

Subcommittee:

Jo Packham	Sherry Ferrin
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Members Absent:

Brenda Burrup	Nicole Lovell
Ashley Wilson	Nikki Lovell

Ex-Officio

- Monte Stewart, Parks and Cemetery Manager
- Ryan Parent, Area Maintenance Supervisor
- Christy McBride, Arts Culture & Events Division Manager
- Monica Lewis, Senior Office Assistant
- Stacey Olsen, Project Coordinator

APPROVAL OF MINUTES

Ms Hellewell called the meeting to order at 4:00 pm and conducted roll call

Ms Hellewell asked if everyone had a chance to review the minutes and if someone would make a motion to approve the minutes. **Mr. Bielik motioned to approve the November 20, 2018 minutes. Seconded by Ms. Culley. Committee approved**

SPECIAL EVENTS UPDATES AND PLANS

Ms McBride introduced herself and thanked everyone for their hard work in making the Village spectacular Ms McBride is the division manager over Arts, Culture and Events and part of her job is diversity The Administration and City Council are both supportive of adding diversity to every aspect of our City Diversity is not just the color of skin, but also includes gender, religion, and those with special needs. She brought an example of an elf that included many aspects of diversity Ms McBride stated that the elf's skin was pigmented and new clothes and a wheelchair were purchased for a few dollars at Big Lots Including diversity does not have to be expensive or time consuming She would like to produce some wording that we can send out to our sponsors to suggest ways they can create more diversity in their cottages and offer help

Mr Bielik suggested that at the Breakfast with Santa we decorate each table with a theme from a different country from around the world

NEW APPOINTMENTS

We have two open positions on the committee Ms Wilson has asked to resign and Ms Nicole

Lovell asked to become a subcommittee member Ms Olsen asked if everyone had a chance to review the two bios she sent out for Mr Clint Weston and Ms Cindy Weloth The committee had all reviewed the bios

Ms. Ritz motion to recommend the appointments of Clint Weston and Cindy Weloth to the Christmas Village Advisory Committee. Seconded by Ms. Kamigaki. Committee approved

COMMITTEE REAPPOINTMENTS

Ms Olsen reported that Ms Nicole Lovell has asked to be moved to a subcommittee member since she is unable to attend all the meetings The rest of the committee members whose terms are expiring would like to be reappointed

CHRISTMAS VILLAGE SUNSET REPORT

Ms Olsen reported that our committee's sunset date is April 1 Ms Hellewell will be presenting to the City Council a report of our accomplishments, history and the direction we would like to take the Village Mr Bielik said he could help with a PowerPoint presentation Ms Olsen said we need to submit the presentation to the City Council before we can get a date on the calendar

COTTAGE APPLICATION AND AGREEMENT

Ms Olsen stated that we have a lot of families and business's that would like to become a part of the Christmas Village She created an application that interested parties can fill out and submit to the committee If the committee approves their application, the sponsor will complete the agreement form She created some templates for the application and agreement form and asked everyone to review them and send over any comments or suggestions by February 21, 2019 She will update the forms with the revisions and submit it to legal for approval All the current sponsors will be asked to sign the agreement and all new sponsors will complete the application and agreement

The committee discussed the current decorating violations and said that all the businesses with large signs need to be told to remove the sign We will also not let them decorate with product specific decorations We will require everyone to switch their lights over to LED lights

OPEN DISCUSSION

Ms Packham stated that the stage did look better this year, but it is still not where it needs to be She would like it lit up and beautiful It is the center of the Village and needs to shine She also asked about the white metal trees, asked why they were not all out this year Mr Chadwick said we did not have the funding to buy all new lights for the trees Ms Packham stated that if we need money, she would raise the funds She requested a list of items and their cost, she will make sure we have enough lights for all the trees and if we need money for the stage, she will raise funds for it


NEXT MEETING

The next meeting for the Christmas Village Advisory Committee is **Tuesday, March 7, 2019 at 4:00pm** at the Ogden Public Works Building

ADJOURNMENT

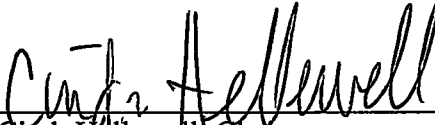
With no further business to discuss, **Ms. Kamigaki motioned to adjourn, motion seconded by Ms. Grundie.** Committee approved The meeting of the Christmas Village Advisory Committee adjourned at 5 45 p m

Minutes Prepared By:



Stacey Olsen, Project Coordinator
Ogden City Public Services

Minutes Approved By:



Cindi Hellewell, Chair
Christmas Village Advisory Committee

Date Approved 3/7/19