



Ogden Amphitheater Rental Fee Schedule 2020

Name of Event: _____ Date: _____
 Set up: _____ Gates at: _____ Show: _____ to: _____
 Out by: _____ Total Hrs: _____ Estimated Attendance: _____
 Name: (Contact Person) _____
 Name of Group / Organization: _____
 Address: _____ Phone: _____
 Email: _____ alt Phone: _____

Is your organization a local non-profit? if yes please provide documented proof (*discounted rental rates listed below)
 Will you be charging admission? if yes regular rates apply & business license required
 Will food be served? if yes and open to the public contact Weber Morgan Health Department
 Will alcohol be served? if yes and open to the public contact Utah Dept. of Alcoholic Beverage Control
 Will goods be sold? if yes Ogden City Business Licensing, & Utah State Tax Commission

Facility & Facility Staff

	Per Day	Per Hour	Notes	TOTAL
Front of stage (garage door down)	\$500 / *175	\$75 / *26.25		
Back stage & 2 dressing rooms	\$250 / *87.50	\$40 / *14.00		
Event staff supervisor (required)	\$200	\$25	4 hr min.	
Additional Event Staff (as needed)	\$200/ea	\$25/ea	4 hr min.	
Production manager		\$50	4 hr min.	
Sound/light board technician		\$50	4 hr min.	
Technical labor 1		\$25	4 hr min.	
Technical labor 2		\$25	4 hr min.	
Other tech needs				
Special Event				
Festival Patch				

Please note that Ogden City does not cover the cost of rentals, including backline.

Other

Extra garbage cans (1 per 100)	\$10 ea.	(includes tipping fees)		
Cleaning deposit	\$250	\$200 refundable		
City business license	\$83 + \$5 per vendor, paid on the 2nd floor			
BMI License fee				
Alcohol permit	Special Event: \$50	2nd Party: \$50	Venue: NA	
Total estimated fees				

FOR OFFICE USE ONLY

	Date	Amount	Received
Deposit			
1st payment			
2nd Payment			
3rd Payment			
Paid in Full			

Deposit Return

Amount	Requisition	Date	Purchase Order	Received	Initials

