

Park Strip Lawn Conversion Program Process

1. Apply through **UtahWaterSavers.com**. Wait for confirmation email from Ogden City. Park strip must be within the public right-of-way
2. Submit application and W-9 with Ogden City Planning Department. Sign and notarize participation agreement. Include parcel number and legal property description. This can be accessed with the Weber County Geo Gizmo at:
<https://www3.co.weber.ut.us/gis/maps/gizmo2/index.html>
3. Call Ogden City Water Conservation Coordinator to schedule a site visit:
801-629-8329
4. Applicant must attend the Weber Basin Flip your Strip Class. Ogden City will verify attendance with WBWCD
5. After site visit and class, submit detailed irrigation and landscape plans for review to **planning@Ogdencity.com** or in person at the Planning counter. Plans must include plant species, ground cover specifics, and proper irrigation setup.
6. After necessary corrections and approval of plans, the applicant will receive a final set of plans and permit. Call **811** to have utilities marked. Schedule inspection with Engineering Right of Way Inspector.
Begin work after utilities are marked and inspector has performed site visit.
7. Schedule an irrigation inspection before irrigation system is buried. Call Conservation Coordinator: **801-629-8329**
8. After ground cover, plants, and trees are installed, schedule final inspections with **Water Conservation Coordinator** and **Engineering Right of Way Inspector**
9. Submit final paperwork including payment to contractors. Incentive payment will be issued to applicant after receipt of all required paperwork.