



ASPHALT, SAND AND GRAVEL - REQUEST FOR PROPOSAL



4/16/2018

Material Supply Contract

Ogden City Corporation is accepting sealed Proposals from material suppliers interested in providing asphalt, sand and gravel for various municipal projects. Ogden City has an ongoing need for materials for future projects.

Asphalt, Sand and Gravel - Request for Proposal

OGDEN CITY CORPORATION

I. INTRODUCTION

Ogden City Corporation is accepting sealed Proposals from material suppliers interested in providing asphalt, sand and gravel for various municipal projects. Ogden City has an ongoing need for materials for future projects including but not limited to the following items:

Materials Provided

- Road Base
 - 1" Road Base per UDOT Specifications
 - Commercial Road Base
 - ¾" Road Base per APWA Standards
- Common Fill (per 2012 edition of the APWA)
 - 1-1/2 inch Crushed Rock (sewer rock)
 - Fill Sand (3/8" minus)
 - 3 inch minus Granular Borrow
 - 6 inch minus Granular Borrow
 - 3" Structural Fill
- Asphalt
 - UDOT State Spec.
 - ½" 64-22 – 15% maximum recycled asphalt
 - ½" 58-28 – 15% maximum recycled asphalt
 - ½" Custom/Commercial mix design
 - Winter Mix Asphalt
- Any additional special material considerations

*Suppliers may submit on each section provided at their own facility.

** See Exhibit A or contact Taylor Nielsen at taylornielson@ogdencity.com for the supply bidding sheet required for submittal.

*** Price is based on pickup at the source by Ogden City personnel or as delivered by the supplier for one full truck.

For this reason, Ogden City Public Ways is accepting sealed Proposals from material suppliers interested in being considered for providing asphalt, sand and gravel for future municipal projects. Suppliers must list their own items and not subcontract other materials, sources or suppliers. Upon evaluation of Proposals, material suppliers receiving the highest scores within this area may be selected to supply materials for the City. Material services will be provided for a minimum period of one year. The contract will also allow the option of two one year extensions if mutually agreed upon.

Suppliers submitting must have an office or representative in the Ogden area. Suppliers shall submit the following for each category of interest:

- a. Five (5) sealed Proposals for *Asphalt, Sand and Gravel Material Supply*.

Ogden City shall not be held responsible for any oral instructions. Any changes to this Request for Proposal will be in the form of a written Addendum. Ogden City will not be responsible for any costs associated with consultants assembling and submitting any portion of this Request for Proposal.

Any firm wishing to limit access to proprietary information and content within the submitted proposal must complete and submit a Business Confidentiality Claim form along with Proposal. Confidentiality Claim form is included as a separate page at the end of the Request for Proposal.

II. PROPOSAL CONTENT

Asphalt, Sand and Gravel Supplier Information

Each Proposal must include, as a minimum, the following information:

1. List of materials the company supplies;
 - a. This must include the gradation, classification, and CBR.
2. Name, address, email and telephone number of company submitting the proposal;
 - a. Include the name and contact information of the person designated as the firm's representative for the selection process.
3. Evidence of Insurability;
4. Complete Fee Schedule or the items listed in which the supplier would like to be considered;
5. Supply location(s) along with what is provided at each area;
 - a. This should include the address,
 - b. Proximity from the Public Services Building at 133 West 29th Street,
 - c. What materials are supplied at this location and,
 - d. When the material is available (e.g. what is the seasonal availability?);
6. Material Submittals
 - a. Asphalt
 - i. Quality Assurance:
 1. Independent Laboratory: Submit names, certification levels, and years of experience of testing agency's field technicians that are assigned to the Work. Verify laboratory complies with ASTM standards.
 - a. See 2012 edition of the APWA for laboratory requirements.
 2. Mixing Equipment: Submit certification of plant equipment.
 - ii. Mix Design - Submit the following:
 - a. Date of mix design. If older than 365 days from date of submission, recertify mix design.

- b. Asphalt cement source, type, chemical composition, and grade. Disclose if RAP aggregate is used in the mix.
- c. Percentages of RAP, mineral filler, anti-strip, and recycle agent in the mix.
- d. Temperature of mix at the source and at the site for optimum field compaction.
- e. Target Grading Curve for aggregate.
- f. Asphalt binder target percentage, dust to binder ratio, tensile strength ratio (moisture sensitivity), stability, flow and voids in the bituminous mix.
- g. Aggregate physical properties (see APWA section 32 12 05 – Asphalt Concrete section 2.2). The information is for suitability of source and not for project control. A new report may be required if aggregate source is changed. Test results shall not be older than 455 days from the date of submission.

b. Common Fill

- i. Gradation, Classification and CBR;
- ii. All Borrow, Granular Borrow, and Granular Backfill Borrow, Sand, and Gravel must be per 2012 edition of the APWA section 31 05 13 – Common Fill;
- iii. This includes the percent composition of reclaimed asphalt or concrete included in the mix.

- 7. Additional highlights of submitting firm;
- 8. Acknowledgment of receipt of addenda (if any).

*Being selected and entering into an agreement does not guarantee supplier will be extended any specific amount of work.

** Ogden City reserves the right to bid individual future projects separately rather than ordering materials from the suppliers.

Proposals are to be no longer than seven (7) pages. Double sided pages count as two (2) pages. Lab reports, gradation sheets, etc. do not count as a page if submitted at the end of the document.

III. EVALUATION OF PROPOSALS

A team consisting of three (3) or more representatives from Ogden City will perform evaluations of the Proposals. Proposals will be evaluated/scored on quality, not quantity of materials supplied. The following criteria will be used to evaluate the proposals:

Asphalt, Sand and Gravel

- 1. Proximity of the firm's office to the Public Services Building as listed above;
- 2. Price Per Ton of Material Will-Call/Delivered;
- 3. Availability of material;
- 4. Familiarity with Ogden Staff, Projects, and Standards;
- 5. Past experience with Ogden City staff;

6. Additional highlights that company offers as part of their service;
7. Provided Fee Schedule as listed as Exhibit A (pass/fail);

Successful suppliers will be selected through a qualifications based selection process. A Selection Committee will evaluate each proposal according to the criteria set forth above. The Selection Committee will select suppliers based on the proposals received; no formal interviews are anticipated; however, the Selection Committee reserves the right to ask for interviews as needed. The City reserves the right to select a supplier whose submittal does not meet the above stated submittal requirements. The City reserves the right, and intends, to award contracts to at least one qualified applicant. The City may perform a due diligence process on the suppliers receiving the highest evaluations.

Incorrect information or reference will be taken into consideration when proposals are scored.

IV. GOVERNING INSTRUCTIONS

This Request for Proposal will constitute the governing document for submitting Proposals, and will take precedent over any oral representations.

V. CONTACT PERSON

For discussion of this RFP, please contact the office of the City Engineer:

2549 Washington Boulevard, Suite 760, Ogden, UT 84401 or TaylorNielsen@OgdenCity.com

Please submit questions in writing to the location or email listed above.

VI. SUBMISSION OF PROPOSALS

Firms shall submit five (5) sealed Proposals for Projects to the office of the City Purchasing Agent, 2549 Washington Boulevard, Suite 510, Ogden, UT 84401 or deliver the packages to the 2nd floor counter listed at the same address no later than 3:00 pm on Wednesday, May 9th, 2018. **LATE PROPOSALS WILL NOT BE ACCEPTED.** No facsimile transmittals will be accepted. All submittals must either be hand carried or delivered by the mail or other delivery service. It is the sole responsibility of those responding to this Request for Proposal to ensure that their submittal is made to the correct location and in compliance with the stated date and time. City offices are closed on holidays.

The City reserves the right to accept or reject any submittal as it best serves its convenience and/or is found to be in the best interest of the City.

Ogden City encourages and welcomes bids from women and minority owned businesses.

EXHIBIT A

Item No.	Item	Price Per Ton (Will-Call)	Price Per Ton (Delivered)	Location(s)	Distance from Public Services Building (mi)	Availability (typical dates)
Road Base						
1	UDOT State Spec. Road Base					
2	Commercial Road Base					
3	3/4" Road Base					
Common Fill						
4	1-1/2" Crushed Rock (sewer rock)					
5	Fill Sand (3/8" minus)					
6	3" minus					
7	6" minus					
8	3" Structural Fill					
Asphalt						
9	UDOT State Spec. Asphalt Mix					
10	1/2" 64-22 (15% max RAP)					
11	1/2" 58-28 (15% max RAP)					
12	1/2" Custom/Commercial					

Additional Comments: _____
