



Ogden City Arts Grant Fiscal Year 2019-20

FINAL REPORT

Project and General Support Grants July 1, 2019-June 30, 2020

Project Grants-- Final Reports are due no more than 30 days after a project completion.

General Support Grants –Final Reports are due by the end of the current fiscal year (June 30, 2020).

Grant Type

General Support Grant

Project Grant

Applicant Type

Individual

Company

Organization

Legal Name: _____

Project start date: _____

Project end date: _____

Please provide a brief description of the project as it actually took place.

Did your project significantly differ from your original proposal? If so, in what way, and was written notice sent to Ogden City Arts prior to the project implementation?

Describe the public performance/installation/class attendance, etc., portion of your project or programming including location(s), date(s), and time(s). Include the numbers showing audience/participants/artists involved, and the demographics of those groups.

Describe any outreach activities affiliated with your project/ programming.

What strategies and tools did you use to evaluate the success of your organization/project? Attach any print materials created for the project including posters, programs, print ads, and the press release if there is one.

How did your project/programming meet the objectives set out in your original grant application?

What number of volunteers participated in support of your programming or project? Include any community involvement and collaborations.

Describe your In-Kind support.

Please complete the information sheet on the next page to show your actual project/programming budget numbers for the Fiscal year 2019-20.

Actual Budget:

INCOME

	Description	Amount
Admissions, tickets, subscriptions, etc.		\$
Service fees, workshop fees, etc.		\$
Merchandise or other sales revenue		\$
Private, corporate or foundation support		\$
Government Support, federal or state		\$
Ogden City Grant (Requested)		\$
Other Grant Funding		\$
Applicant Cash		\$
In-Kind Support		\$
Other		\$
Other		\$
	TOTAL:	\$

EXPENSES

	Description	Amount
Personnel (employee salaries, wages, benefits)		
Administration / # of positions		\$
Artist Fees / # of positions		\$
Technical Production / # of positions		\$
Outside Services (contracted artists, contracted tech labor, other contracted services)		
Artist Fees		\$
Technical Support		\$
Space Rental		\$
Marketing		\$
Other Project Expenses		
Rentals		\$
Supplies / Materials		\$
Insurance		\$
Postage		\$
In-Kind Expense Equivalent		\$
Other		\$
	TOTAL:	\$

If the actual budget significantly varies from the proposed budget, please explain.

I certify that the information provided in this Final Report is true and correct to the best of my knowledge.

Applicant name Date

The Final 50% of your Grant award will be paid upon the receipt of this completed form.

Complete form and email to: arts@ogdencity.com

Or

Mail to: Ogden City Arts, Attn: Lorie Buckley, 2549 Washington Blvd, Suite 915, Ogden UT 84401

For Office Use Only: PO Number: _____ Payment Approved by: _____ Amount: \$ _____
