



Purchasing Division

REQUEST FOR PROPOSAL: Fire Station #4 Remodel

ADDENDUM NO. 1

DATE: February 12, 2019

This addendum is issued to modify the previously issued bid documents and/or given for informational purposes, and is hereby made part of the bid document. Please acknowledge receipt by printing and signing this document.

Ogden City held the mandatory pre-bid meeting on February 6, 2019 for the subject RFP. The following questions were raised and addressed:

Questions & Answers

1. The RFP indicates that the City will provide engineering for this project and will prepare the site plan, is that correct?
 - a. Yes. The City will review the current site layout, parking, access, along with water and sewer lateral connections. The architect will need to provide the locations of utility connections coming out of the building including elevations, any connections for power, gas, or external construction related elements (e.g. moving the backup generator).
2. What is the budget for this project?
 - a. The Ogden City Council appropriated \$1,418,100 for the Seismic Retrofit and Remodel of Fire Station #4 in the FY2019 adopted budget.
3. What is the timeline?
 - a. Ogden City will move forward in this process as a Design-Bid-Build project. The City will select the architectural firm, who in turn will design the station in



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conjunction with the City. The finalized design will be bid accordingly.

Scheduling will be dependent on the design.

- 4. For the remodel in 2014, do you know how long that was completed?
 - a. The proposed was about 8 months but was completed in 9-10 months.
- 5. The RFP states that pricing is being evaluated and weighed at 50%. Given that designs may be potentially different, we are concerned that you will not have an apples-to-apples comparison.
 - a. This is noted. We have reviewed and proposed to revise the evaluation criteria to the following:

<u>WEIGHT</u>	<u>EVALUATION CRITERIA</u>
10%	Responsiveness and completeness of response
30%	Ability to meet the requirements as specified in the scope
30%	Qualifications, methodology, and expertise of staff /team
20%	Experience of firm with similar projects
10%	Best value as represented by pricing proposal and non-price value considerations

- 6. The RFP indicates a maximum proposal of 10 pages, can that be extended?
 - a. Yes, we will allow a maximum proposal of 20 pages. Note that cover, TOCs or section breaks are not counted against the maximum number of pages.
- 7. Site Visit: On Friday, February 15, 2019 at 9 AM; we will meet at Fire Station 4 then proceed to Station 2 & 5. Nick Favero will escort bidders through the stations.
 - a. Fire Station # 4 – 730 West 24th Street
 - b. Fire Station # 2 – 1185 E 21st Street
 - c. Fire Station # 5 – 3460 Harrison Blvd.



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8. Have seismic studies been done to the station #4 building?
 - a. No. The firm will need to include an engineer to perform a seismic analysis on the structure and provide recommendations for construction to correct the deficiencies indicated in the analysis.