

REQUEST FOR QUALIFICATIONS

NOTICE: Ogden City ("Owner") is seeking **Statements of Qualifications (SOQs)** from qualified General contractors for the **WHEELER CREEK INTAKE REHABILITATION** project:

The project will consist of demolishing the old structure/diversion and constructing a new concrete spillway/diversion along with constructing a new 12'x20' CMU block access building. New power and communication lines will be laid to the building (5,500 LF). A 16" steel water line pipe will be rehabilitated with a CIPP liner (1,400 LF). To improve access to the structure, a road base access road will also be constructed with a concrete retaining wall on both sides of the road.

REQUEST FOR QUALIFICATIONS (RFQ): Interested firms may obtain the RFQ Information Packets at no charge beginning **Monday, March 4, 2019**. It can be downloaded at no charge on the Ogden City Website, <https://www.ogdencity.com/264/Purchasing>.

SOQs DUE: Statements of Qualifications will be received at the office of the Ogden City Purchasing Agent, located at 2549 Washington Boulevard, Suite 510, Ogden, Utah 84401 **no later than 4:30PM on Wednesday, March 27, 2019**. Six (6) copies of the contractor's SOQ shall be submitted. Any SOQ failing to clearly present all the requested information or failing to be in the requested format may be considered non-responsive and rejected.

SELECTION OF QUALIFIED FIRMS: The Owner will review the submitted SOQs for required content, expertise, and experience. The Owner will select the firms to be pre-qualified.

NOTIFICATION OF QUALIFIED FIRMS: All contractors submitting pre-qualification proposals will be notified via the city's website by **Friday, April 5, 2019** whether they did or did not pre-qualify. Only pre-qualified contractors will be invited to bid on the project. The Owner's decision will be final. The Owner reserves the right to reject any and all pre-qualification proposals.

Ogden City encourages and welcomes Bids from women and minority-owned businesses. Pub2015. Same was also published online at utahlegals.com, according to Section 45-1-101, Utah Code Annotated, and beginning on the first date of publication and for at least 30 days thereafter.

Published: March 3, 10 & 17, 2019

**REQUEST FOR STATEMENT
OF PRE-QUALIFICATION
FOR
WHEELER CREEK DIVERSION STRUCTURE**

**Prepared for:
Ogden City**

**March 2019
CONTRACTOR PREQUALIFICATION REQUIREMENTS**

WHEELER CREEK DIVERSION STRUCTURE

Ogden City (Owner) requests general contractor prequalification proposals for construction of the Wheeler Creek Diversion Structure Project, and this document describes the requirements for their prequalification. The submittal requirements for prequalification purposes and the evaluation criteria are as defined herein. Questions regarding prequalification can be directed to **BJ Miller, P.E., at Ogden City Engineering at (801) 629-8938.**

PURPOSE

The purpose of the prequalification process is to select those general contractors the Owner deems to be qualified and capable of completing the Project on schedule in conformance with the Contract Documents. Only those firms that are prequalified by the Owner will be allowed to submit a Bid on the Project.

PROJECT DESCRIPTION

The Project consists of the following:

- Construct 12 ft wide UTBC access road (180 ft) to the diversion structure off of the existing trail in Wheeler Creek Canyon (adjacent to Ogden Canyon).
- Construct various size concrete MSE retaining walls along the access road (12 ft max height).
- Construct Concrete Diversion Spillway structure
- Construct 12'x20' CMU Diversion Control Building
- Install 5,500' of Power & Communications Conduit open trench and 100' directional drilling
- Install 1,400' of cured in place pipe (CIPP) liner for an existing 16" water line
- Bypass Wheeler Creek during construction will also be required

SUBMITTAL PROCEDURE

Prequalification proposals will be received at the office of the Ogden City Purchasing Agent,, located at 2549 Washington Blvd., Suite 510, Ogden, Utah 84401 no later than 4:30 PM, **Wednesday, March 27th, 2019.** Six (6) copies of the general contractor's proposals shall be submitted. Any proposal failing to clearly present all the requested information or failing to be in the requested format may be considered non-responsive and rejected. Contractors will be notified of prequalification by Friday, **April 5th, 2019.**

Project Drawings and Specifications will be available on **Monday, April 8th, 2019** to prequalified bidders.

All proposals will become and remain the property of the Owner.

The Owner reserves the right to request a contractor to clarify any part of his proposal. Response to such requests must be made in writing and will become part of the proposal. Unsolicited supplementary information and materials received after the deadline will not be considered in the evaluation.

TENTATIVE PROJECT SCHEDULE*

The tentative project schedule is as follows:

- | | |
|--|--|
| • Prequalification proposals due | Wednesday, March 27 th , 2019 |
| • Prequalified contractors announced | Friday, April 5 th , 2019 |
| • Contract documents available to prequalified contractors | Monday, April 8 th , 2019 |
| • PreBid meeting | Tuesday, April 16 th , 2019 |
| • Bid opening | Friday, April 26 th , 2019 |
| • Begin Construction | August 1 st , 2019 |
| • Final completion | October 30 th , 2019 |

*This schedule is preliminary and is subject to change.

CONTENT OF PROPOSAL

The general contractor prequalification proposal shall include the information requested below. All information shall be bound with indexes separating the sections. The organization of the proposal shall be as follows:

- Title page
- Section 1 B Prequalification Information Form
- Section 2 B Key Personnel and Qualifications
- Section 3 B Work Approach and Scheduling
- Section 4 B Previous Project Experience & Project Reference Form

Title Page

The title page shall identify the document as a prequalification proposal and shall include the name of the owner, the name of the project and the name of the contractor submitting the proposal.

Section 1 B Prequalification Information Form

The contractor shall complete and sign the attached General Contractor Prequalification Information Form and shall supply the additional support information requested for Items 14, 15, 16 and 17 of the Form.

Section 2 B Key Personnel and Qualifications

Provide information that will identify key personnel who will be assigned to the Project, including project manager, and project superintendent. Provide detailed resumes for these individuals.

Section 3 B Work Approach and Scheduling

Describe your approach to scheduling and accomplishing the work to meet the Project schedule.

Identify which portions of the listed components of the work, you as General Contractor would perform with your own crews:

- Access Road/Earthwork
- Retaining Walls
- Diversion Structure
- Cured in Place Pipe
- Concrete Work
- Concrete Rehabilitation and Restoration
- Stream Diversion and SWPPP Controls
- Power/Communication Conduit installation

Section 4 B Previous Project Experience

- A. List all projects of \$1.3 million construction cost or larger accomplished in the past five (5) years similar to this type of project.
- Name of project
 - Description of project
 - Owner
 - Engineer
 - Year completed
 - Dollar value of work performed
 - Estimated time to complete the project versus actual time to complete the project.
- B. Present information on projects similar to this Project (Retaining walls, earthwork, structural concrete, Step One CIPP Lining), completed by the contractor after 2010, including the following information for a minimum of two (2) projects of similar size and complexity to the Project (use the Project Reference Form attached). Projects listed should demonstrate experience in earthwork/grading, CIPP pipe lining, and/or structural concrete/diversion structures & MSE walls.
- Name of project
 - Description of project
 - Owner (include reference and phone number)
 - Engineer (include reference and phone number)
 - Year completed
 - Dollar value of work performed
 - Contractor's project manager
 - Contractor's project superintendent
 - Contractor's project scheduler
 - Completed within the contract time? (If no, explain)
 - Were any claims or disputes filed? (If yes, explain)
- C. Provide the following information:
- Experience resume of the person who will be designated chief construction superintendent
 - A notarized and verified financial statement, references, and other information, sufficiently comprehensive to permit an appraisal of contractor's current financial condition.

EVALUATION OF PROPOSALS

Prequalification of prospective general contractors will be determined by the application of a pre-established pass/fail rating system to the following information submitted by applicants.

- License
- Completion of work by surety
- Bonding capacity
- Key staff experience
- Project experience
- Schedule performance
- Qualification of proposed subcontractors

To be qualified a general contractor must meet the following minimum criteria:

- Hold a current Utah General Engineering Contractor License.
- Have no project completed by a surety in the past five (5) years.
- Completed two (2) or more projects in the past five years similar to the work listed in CIPP lining or structural concrete / stream diversion structures.
- Have significant experience (minimum ten (10) years) in Civil Construction of earthwork, utility pipe lining, and/or concrete work.
- Have a project manager with a minimum of three (3) years of experience as a project manager on structural concrete construction and/or utility work.
- Have an experienced construction superintendent with at least five (5) years of experience as a construction superintendent, serving as superintendent on at least two structural projects related to water works/stream diversion and/or CIPP lining.

The evaluation is solely for the purpose of determining which general contractors (together with their proposed subcontractors) are deemed qualified for successful on-time performance of the type of work included in this Project.

NOTIFICATION OF PREQUALIFIED CONTRACTORS

All contractors submitting prequalification proposals will be notified in writing if they did, or did not, prequalify. Only prequalified contractors will be invited to bid. The Owner's decision will be final. The Owner reserves the right to reject any and all prequalification proposals and to waive minor irregularities in any proposal.

Ogden City welcomes and encourages proposals from women and minority owned businesses.

Public records: Pursuant to the Utah Government Records Access and Management Act (GRAMA), records will be considered public after the contract is awarded. If an offeror wishes to protect any records, they are required to provide a written request for business confidentiality at the time the proposal is submitted, to the Ogden City Recorder.

GENERAL CONTRACTOR PREQUALIFICATION INFORMATION FORM

Wheeler Creek Diversion Structure Project

Complete the following information and submit this form with the proposal.

1. Contractor's name: _____
2. Business address: _____
3. Telephone number: _____
4. Facsimile number: _____
5. Firm Type: ___ Corporation; ___ Partnership; ___ Individual; ___ Joint Venture
6. Date company was organized: _____
7. Name of current president or CEO: _____
Number of years in that position: _____
8. Number of permanent office and support employees in the company:

Number of permanent field employees in the company:

9. How long has company been doing work similar to proposed Project: _____
10. Contractor's license: _____
Primary trade classification: _____
Utah License No. and expiration date: _____
Other states in which licensed: _____
Name on Utah license (if different that contractor name): _____

-
11. Contractor's surety (name, address, telephone number and contact person):

12. Contractor's bank or financial institution (name, address, telephone number and contact person):

13. Contractor's insurance company (name, address, telephone number and contact person):

14. Has the contractor, or any of its parents or subsidiaries, ever had a bankruptcy petition filed in its name, voluntarily or involuntarily? _____ If yes, specify date, circumstances, resolution and other details on a separate page.

15. Are there any unresolved claims or disputes on any work awarded to the contractor during the past five years? _____ If yes, give owner's name, address and details on a separate page.

16. Has the contractor ever failed to complete any work that it was awarded? _____ If yes, give owner's name, address and details on a separate page.

17. If awarded the contract, would you accomplish the Project work with your own forces? _____. If no, provide prequalification submittals for the subcontractor(s) that you would propose to use.

I hereby warrant and represent that the information presented in this proposal is true, accurate and complete.

By: _____

Title: _____

Wheeler Creek Diversion Structure Project

CONTRACTOR PREQUALIFICATION - PROJECT REFERENCE FORM (COMPLETE FOR 2 SEPARATE PROJECTS)

Project _____

Project Description _____

Contractor's Project Manager _____

Contractor's On-site Superintendent _____

Indicate Work Subcontracted and value of subcontracted work. (List separately all subcontracts greater than 2% of the construction value.)

Subcontractor	Value of Subcontract
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Owner _____

Contact _____ Phone _____

Engineer _____

Contact _____ Phone _____

Resident Engineer for CMS _____ Phone _____

Construction Value \$ _____ Change Order Amount \$ _____

Required Completion Date _____ Actual Completion Date _____

Liquidated Damages Assessed? Yes _____ No _____ Amount \$ _____

Describe: _____

Any Claims on Project? Yes _____ No _____ Amount \$ _____

Describe: _____

Attach Construction Project Schedule.

Anticipated Wheeler Creek Diversion Structure Project