

Request for Bid

Ogden City Public Safety Unmanned Aerial Systems (UAS) Purchase

Ogden City Corporation is requesting proposals from qualified firm(s) or individual(s) for the purchase of Public Safety unmanned aerial systems (UAS), equipment, and UAS pilot proficiency training.

Proposal packets are available and may be obtained from Ogden City Purchasing, 2549 Washington Blvd., Suite 510, Ogden, Utah, or by downloading from the Ogden City website at <http://ogdencity.com/264/Purchasing>.

Bidders are responsible for securing any and all addenda issued.

Responses to this Request for Bid shall be submitted to the office of the City Purchasing Agent, 2549 Washington Blvd, Suite 510, Ogden UT, in a sealed envelope via mail, courier or in person, **no later than 3PM MDT on May 24, 2019. LATE PROPOSALS WILL NOT BE ACCEPTED.**

The City reserves the right to accept or reject any proposal as it best serves its convenience and/or is found to be in the best interest of the City. The City reserves the right to issue contracts to multiple vendors.

Ogden City encourages and welcomes bids from women and minority owned businesses.

Published: May 12 & 19, 2019



REQUEST FOR BID
Ogden City Public Safety Unmanned Aerial Systems (UAS) Purchase

PURPOSE

The purpose and intent of this Request for Bid (RFB) is to identify and purchase technology hardware and unmanned aerial systems (UAS) training program with a qualified firm(s) or individual(s) (hereinafter called the “consultant”) to perform equipment purchase services for Ogden City.

REQUESTED SERVICES

Ogden City is seeking to purchase the following equipment:

Qty	Part Number	Item
1	DJI-MAVIC2-ENT-DUAL	DJI Mavic 2 Enterprise Thermal Dual
1	DJI-MAVIC2-ENT-FLYMORE	DJI Mavic 2 Enterprise Fly More Kit
1	DJI-MAVIC2-ENT-BATTERY	DJI Mavic 2 Enterprise Zoom Battery
1	DJI-CSKY-785	DJI Crystal Sky 7.85 Inch
1	DFT-MAVIC-MNT	MavMount for DJI Mavic 2 Enterprise
1	DFT-CS-ADPT	MavMount Crystal Sky Adapter
1	STROBE-WHITE	Anti-Collision Strobe Light System (White) with Custom Housing
1	GPC-MAVIC2ENT-FOAMSET	GPC Mavic 2 Enterprise Foam Set Insert
1	DJI-P4P-P09	DJI 100W AC Power Adapter
1	DJI-P4P-P12	DJI 100W AC Power Adapter Cable USB-to-C Cable
1	DJI-ES-1914	Enterprise Shield Mavic 2 Enterprise Dual Basic
1	DJI-M210	DJI M210 Customized for Public Safety
12	DJI-TB55	DJI Matrice M200 TB55 Battery
1	DJI-ZXT2A13FR	DJI Zenmuse XT2 (640x512 13mm 30hz)
1	DJI-Z30	DJI Zenmuse Z30 Camera
2	DJI-M200-Prop	DJI M200 Propeller Set (1CW, 1CCW)
2	DJI-M200-PROPMOUNT	DJI M200 Propeller Mounting Plates
1	DJI-MAVIC2-ENT	DJI Mavic 2 Enterprise Zoom Universal Edition
1	DJI-MAVIC2-ENTFLYMORE	DJI Mavic 2 Enterprise Fly More Kit
1	DJI-MAVIC2-ENTBATTERY	DJI Mavic 2 Enterprise Zoom Battery
1	DJI-CSKY-785	DJI Crystal Sky 7.85 Inch
1	DFT-MAVIC-MNT	MavMount for DJI Mavic 2 Enterprise
1	DFT-CS-ADPT	MavMount Crystal Sky Adapter
1	STROBE-WHITE	Anti-Collision Strobe Light System (White) with Custom Housing
1	GPC-MAVIC2ENTFOAMSET	GPC Mavic 2 Enterprise Foam Set Insert
1	DJI-P4P-P09	DJI 100W AC Power Adapter

1	DJI-P4P-P12	DJI 100W AC Power Adapter Cable USB-to-C Cable
1	DJI-ES-1914	Enterprise Shield Mavic 2 Enterprise Dual Basic
1	ES-1514	DJI Enterprise Shield Plus - M210
1	ES-1528	DJI Enterprise Shield Plus - XT2 640 13/19mm
1	ES-1517	DJI Enterprise Shield Plus - Zenmuse Z30
3		25-ft HDMI cables
6		64gb micro SD cards
	In-Person Training	M210 Operator Proficiency Training for 5 operators
	In-Person Training	Public Safety Unmanned Aerial Systems (UAS) Program Proficiency training for 5 operators

ADDITIONAL INFORMATION

Questions concerning the scope of work, as well as questions regarding clarification of the meaning or intent of these specifications, may be directed to:

Ruby Kakita
801-629-8742
purchasing@ogdencity.com

SECTION II

GENERAL INSTRUCTIONS TO OFFERORS

SUBMISSION OF BIDS

Three (3) copies of your Bids in a sealed envelope must be submitted via mail, courier or in person, **no later than 3 PM MDT on May 24, 2019**. Responses received after that time will not be accepted.

EQUAL OPPORTUNITY

Ogden City will make every effort to ensure all offerors are treated fairly and equally throughout the entire advertisement, review and selection process. The procedures established herein are designed to give all parties reasonable access to the same basic information. Ogden City welcomes and encourages proposals from women and minority owned businesses.

COST OF DEVELOPING BIDS

All costs related to the preparation of Bids and any related activities are the sole responsibility of the offeror. Ogden City assumes no liability for any costs incurred by offerors throughout the entire selection process.

BID OWNERSHIP

Once submitted, all Bids, including attachments, supplementary materials, addenda, etc. become the property of Ogden City and will not be returned to the offeror.

CONFLICT OF INTEREST

No member, officer, or employee of Ogden City, during his or her tenure shall have any interest, direct or indirect, in this contract or the proceeds thereof, except as permitted by Ogden City policy.

NON-COLLUSION

The offeror guarantees the Bid submitted is not a product of collusion with any other offeror and no effort has been made to fix the Bid price of any offeror or to fix any overhead, profit or cost estimate of any Bid price.

PUBLIC RECORDS

Pursuant to the Utah Government Records Access and Management Act (GRAMA), records will be considered public after the contract is awarded. If an offeror wishes to protect any records, they are required to provide a written request for business confidentiality to the Ogden City Recorder at the time the proposal is submitted.

CONTENT OF BID

All Bids submitted must include, but are not limited to, the following information:

1. A signature by a representative of the offeror who is authorized to contractually bind the offeror. The signature must appear on the cover sheet of this solicitation and will be interpreted to indicate offeror's willingness to comply with all terms and conditions set forth in this solicitation, unless specific written exception is noted on the face of the offeror's Bid.
2. A total offer price for the requested services that is good for the next 60 (sixty days).
3. A description of the training program.
4. Information, references, and qualifications of Company.

EVALUATION CRITERIA

1. Bids shall be evaluated by a selection committee comprised of city employees based upon the following criteria (order is not relevant):
 - a. Total cost to Ogden City (60%)
 - b. Training program (20%)
 - c. Location (10%)

- d. Experience and qualifications of the offeror (5%)
- e. References (5%)

AWARD OF CONTRACT

1. Award will be by written contract with the selected consultant.
2. Ogden City reserves the right to cancel this Request for Bid.
3. Ogden City reserves the right to reject any or all Bids received. Furthermore, Ogden City shall have the right to waive any informality or technicality in Bids received, when in the best interest of the Ogden City.

DISCUSSIONS WITH OFFERORS

Ogden City may conduct discussions with offerors who submit Bids determined to have a reasonable chance of being selected for award. However, Bids may be accepted without such discussions, at Ogden City's option.

Any supplemental information provided to an offeror that was not included in the RFP will be made available to all offerors if a primary contact person and e-mail address has been provided.

SPECIAL TERMS/SPECIFICATIONS

Delivery for all items on this order are to be made to: Ogden Public Safety Building at 2186 Lincoln Ave Ogden, Utah 84401. One Award. One contract award is anticipated under this solicitation. Multiple contract awards shall not be made.