



Rental Dwelling License Application
Single Family or Duplex

Ogden City Customer Service Center
2549 Washington Blvd. Suite 240
Ogden, Utah 84401
Phone: 801-629-8985

Year \_\_\_\_\_
License # \_\_\_\_\_

[ ] New License [ ] Renewal [ ] New Owner [ ] Adding dwelling [ ] Removing dwelling Fed ID # \_\_\_\_\_

Business information: (Please print legibly)

Licensee name: \_\_\_\_\_ Phone \_\_\_\_\_
(as it will appear on business license)

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Are you a [ ] Corporation [ ] Limited Liability Company [ ] Limited Liability Partnership [ ] Partnership
[ ] Individual/Sole Proprietorship [ ] Other: \_\_\_\_\_

Business name or DBA name (if different from above) \_\_\_\_\_

Individual/Sole Proprietors: We need your date of birth \_\_\_\_\_ and Driver's License # \_\_\_\_\_

Contact person: \_\_\_\_\_ Email \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(This is where all licenses and renewal notices will be sent!)

Rental Property Information:

Rental Dwelling Address: \_\_\_\_\_ Ogden, UT \_\_\_\_\_

[ ] Single [ ] Duplex (Check one)

Manager name: \_\_\_\_\_ Phone # \_\_\_\_\_ Email \_\_\_\_\_

Address: \_\_\_\_\_ Ogden, UT \_\_\_\_\_

(If you own more than one rental, please complete the reverse side)

Rental Licensing Fees

Number of single dwelling units \_\_\_\_\_ x \$156 ea. = \_\_\_\_\_

Number of Duplexes \_\_\_\_\_ x \$140 ea. = \_\_\_\_\_

Is duplex owner-occupied? [ ] Yes [ ] No

Owner occupied Duplexes \_\_\_\_\_ x \$35 ea. = \_\_\_\_\_

Subtotal: \_\_\_\_\_

Late fees @ \_\_\_\_\_% \_\_\_\_\_

Total Due \_\_\_\_\_

Good Landlord Incentive Discounted License Fees

GLL Cert. # \_\_\_\_\_

Number of single dwelling units \_\_\_\_\_ x \$13 ea. = \_\_\_\_\_

Number of Duplexes \_\_\_\_\_ x \$12 ea. = \_\_\_\_\_

Is duplex owner occupied? [ ] Yes [ ] No

Owner occupied Duplexes \_\_\_\_\_ x \$3 ea. = \_\_\_\_\_

GLL Discount Subtotal: \_\_\_\_\_

Late fees @ \_\_\_\_\_% \_\_\_\_\_

Total Due \_\_\_\_\_

This is an application for a business license. Its submission does not constitute issuance of a license, which will only occur after all fees are paid.

I, we \_\_\_\_\_ (print name of signatory) hereby certifies under penalty of law that the information contained herein is true and correct.

Applicant/Authorized representative \_\_\_\_\_

date \_\_\_\_\_

Cashier Codes:

1000-1-21100 \_\_\_\_\_ 1000-1-21200 \_\_\_\_\_ 1000-1-21550 \_\_\_\_\_

**List additional rental dwellings by building:**

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Rental dwelling address:** \_\_\_\_\_ Ogden, UT Zip \_\_\_\_\_  
 Single       Duplex  
Manager name: \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**You may make additional copies of this form to add more properties**